

STUDENT AFFAIRS

**Annual
Report**
2003 - 2004

Florida State University



Vision of Student Affairs

The Division of Student Affairs (DSA) envisions a Florida State University where students, faculty and staff embrace the learning community with respect, responsibility and acceptance for all cultures. Our graduates will have character, competence and integrity in contributing to a diverse and international world. They will be capable of making ethical decisions and be committed to a life of service and leadership.

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FLORIDA STATE
UNIVERSITY | Student Affairs

Dear Readers:

The Florida State University Division of Student Affairs is pleased to present our Annual Report for the 2003-2004 academic year. We are understandably proud of the accomplishments of the Division staff and FSU students as we work together to enhance the University's reputation for excellence, leadership, and service. Our strides in meeting the needs of a growing student population more creatively and effectively and in using technology to improve access to information and services are especially noteworthy.

We appreciate you taking a few moments to review our accomplishments. We look forward to continuing our partnerships to help students achieve their goals.

Sincerely,



Mary B. Coburn
Vice President for Student Affairs





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Mission

The Division of Student Affairs collaborates with students, faculty, and staff to create welcoming, supportive and challenging environments that maximize opportunities for student learning and success. Through high quality programs, the Division facilitates student development, celebrates differences, and promotes civic and global responsibilities.

Vision

Success: We promote student success and learning through the intellectual, physical, psychological, career, social and spiritual development of students.

Excellence: We strive to achieve excellence and professionalism in all programs and services and set high expectations.

Caring: We treat others as we want to be treated. We teach caring by example with consideration, sharing and kindness.

Integrity: We value high standards of ethical behavior. We demonstrate and expect responsibility and accountability in all community members.

Diversity: We honor the history, traditions and culture of all members of the university community and promote a nurturing environment. We celebrate diversity and the unique contributions of individuals.

Respect: We recognize the dignity, worth and individuality of all members of our community. We pursue an environment that is fair, open, and just.

Campus Recreation

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Accomplishments

- Leach Center student use remained steady with over 930,221 participations while participations in all Campus Recreation programs increased by 2% over last year to 1,760,920
- Increased overall student participation in Intramurals by 24.7% with the addition of new sports and field reconfiguration
- Increased by 13% the number of students playing intramural activities and facilitated Sports Club expansion from 30 to 50 clubs with a 36% increase in participations
- Selected by American Council on Exercise as a national testing site for fitness instructors
- Directed the successful completion of the Division of Student Affairs 10,000 Steps program involving over 200 staff members
- Expanded Reservation lakefront facility gate attendance by 21% with student usage of the conference center increasing by 50% through special event programming such as the President's Retreat, Dance Marathon Run, Tallahassee Sportsability and the Sunshine State Games rowing competition
- Relocated the Outdoor Pursuits program to the Reservation and hosted the Wilderness First Aid course, various outdoor education seminars and the 2004 Adventure Leadership Training Association training course
- Partnered with the Office of Technology Integration to develop a new online registration program for Intramural team sports to complement the electronic registration system for individual sports
- Improved communication with the 700 student employees in Campus Recreation through the Blackboard system as portals were established for each program staff group
- Implemented a departmental re-organization and welcomed new professional staff members in the Sports Club, Challenge Ropes and Facility Coordinator positions

Alicia Crew , Director

Mission

The department of Campus Recreation provides opportunities and experiences that contribute to the health, well-being, development and education of students at FSU through involvement in recreational activity. Campus Recreation includes the Bobby E. Leach Student Recreation Center, the Intramural Complex, the Fitness/Wellness Program, Reservation lakefront facility, Tully Gymnasium, Outdoor Pursuits and Sport Clubs Programs.



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Jeff Garis , Director

Mission

The mission of the Career Center is to provide comprehensive career services to FSU students and alumni, train career service practitioners, conduct career development research, and disseminate information about career services and issues to the university community, the nation, and the world.



- Provided services to over 50,000 FSU students and alumni through an array of career guidance, experiential education and placement programs
- Conducted 372 career education outreach programs for 17,528 participants and conducted career advising, counseling and assessment sessions for 9,256 clients
- Sponsored nine career expositions with 655 employers attending and 6,598 students participating
- Successfully launched NACELink entitled *Seminole Career Net* at FSU, a web-based student career service that includes a resume database, employer job listing service, and software to support both internship and employment recruiting
- Posted 13,420 full-time job listings on *Seminole Career Net*, conducted 262 mock training interviews, and scheduled 2,439 on-campus employment interviews with 1,768 students participating
- Offered 12 sections of Introduction to Career Development credit course that enrolled 305 students
- Listed 4,310 internship/cooperative education opportunities and registered 393 students for experiential education services
- Increased the number of students using the Career Portfolio by 87% with 8,103 new student clients and a total of 15,163 registered users over first two years
- Organized a new Engineering Day career exposition held at the Florida A&M University and FSU College of Engineering
- Career Center faculty, staff and graduate assistants published one book, completed six book chapters and authored 11 papers in reference journals
- Implemented new two-tiered Gold and Garnet-level Placement Partner program that generated over \$50,000 in corporate contributions and secured a \$15,000 gift from Office Depot for new computer technology in the Computer-Assisted Career Guidance Lab

Center for Academic Retention & Enhancement

Accomplishments

- Recruited, enrolled and supported 276 academically, economically, and culturally disadvantaged students through the 2003 Summer Bridge program
- Received the first installment of a \$25,000 annual grant from State Street Global Advisors, facilitated by a CARE Alumnus, which provides four annual scholarships of \$5,000 each to CARE Summer Bridge program students who participate in the Upward Bound Program and the College Reach-Out Program (CROP) and supports SAT preparation activities
- Established a reserve fund to assist students in paying for testing/evaluation of learning disabilities and attention deficit hyperactivity disorder
- Held the 1st annual CARE Graduation and Scholastic Achievement Recognition program to honor graduates and CARE students with high academic achievement
- Presented the Summer Bridge Program as a model retention program at the 2003 Southeastern Association of Educational Opportunity Program Professionals' Annual Conference
- Served 177 first-generation middle and high school students through the CROP program of preparation, motivational and enrichment activities, enabling three of the program's graduates to gain admittance to FSU through the Summer Bridge Program
- Enrolled 49 CROP students, including those from partner institutions, in the two-week summer residential University Experience Program
- Facilitated the admission of 19 out of 21 seniors enrolled in Upward Bound Program into two-year or four-year higher education institutions
- Allocated from Upward Bound program \$12,510 for a Career Work Study Component that paid fifteen students \$300 per month for three months as they gained exposure to careers requiring a college degree
- Graduated 10 participants from the Student Support Services Program

Angela Richardson, *Director*

Mission

The mission of the Center for Academic Retention and Enhancement (CARE) is to enhance undergraduate student diversity and facilitate the academic preparedness and success of disadvantaged undergraduate students and pre-collegiate students.



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Center for Civic Education & Service

Accomplishments

Bill Moeller, *Director*

Mission

The Center for Civic Education and Service provides community service opportunities for students and faculty, arranges the linking of service to the academic curriculum, and collaborates with community-based organizations on community improvement programs.

- Increased by 19% the number of students participating in the ServScript program
- Expanded the number of hours in service to the community by 23% as recorded through the ServScript program
- Graduated 30 freshmen from the 2nd annual Service Leadership Seminar for prospective service leaders and experienced a 131% increase in applications for the 2004 Seminar
- Enlisted 442 FSU students in the *America Reads* tutoring program serving a total of 6,556 hours
- Facilitated over 200 partnerships with community and governmental agencies through the Service Learning program
- Expanded the number of service learning courses offered to FSU students to 114 by partnering with 30 academic departments
- Hosted the Florida affiliate of Campus Compact (42 member institutions) which awarded over a quarter million dollars in program grants to Florida colleges and universities



- Through affiliated Florida Learn & Serve, distributed 120 grants to K-12 and higher education institutions to involve students in service learning
- Convened statewide conferences in teacher education, environmental service learning, youth leadership, and service learning and the arts
- Co-hosted the 15th annual National Service Learning Conference which brought together over 2,500 educators and students to participate in 400 workshops and presentations

Accomplishments

- Enrolled 1,147 students in 56 sections of the First Year Experience (FYE) course, the largest number to date, and trained 168 FYE course instructors and peer leaders
- Conducted orientation programs for 9,039 students and 8,709 family members
- Created "Uplink", a new mentoring program, for first year commuter students pairing them with upper-class mentors
- Structured sessions in the family orientation program for parents to talk about concerns related to sending their son or daughter to college and the impact on the family
- Changed Greek Advance to Greek Leadership Weekend and restructured format to include more chapter members and advisors and increased participation from 100 to 300 students
- Managed a Greek community of approximately 4,000 fraternity and sorority members in 49 chapters through five advisory councils and established the Greek Activities Council programming board to meet the needs of campus fraternities and sororities
- Collaborated with the Graduate Studies program to train advisors about withdrawal policies and procedures and the International Center in advising students on related issues under the Patriot Act
- Heard and adjudicated 578 cases through Office of Student Rights & Responsibilities
- Created a Breakfast Series as continuing education for faculty and administrators allowing them to reflect upon their experiences hearing cases and trained additional administrators and graduate students to hear formal cases
- Identified ethical decision-making as an area for more effective sanctioning and developed the curriculum for an ethics course which will be offered as an alternative sanction for conduct code violations starting in fall 2004
- Continued a Student Conduct Code Review committee consisting of administrators and students who met regularly throughout the academic year to review and revise the Code
- The Victim's Advocate Program established a full time internship through the School of Social Work to work on Men Advocating Responsible Conduct (MARC) program and collaborated with Student Counseling Center to train two interns on victimization issues

Dean of Students Department

Barbara Varchol, *Dean of Students*

Mission

The Dean of Students (DOS) department provides services, resources, and advocacy for all students at Florida State University through creative problem-solving, accessibility, and an emphasis on personal accountability.



- Victim's Advocate Program presented educational workshops to 2,739 attendees in FYE courses, social organizations, academic classes, faculty/staff meetings and the Attorney General's office and received grants totaling \$15,000 from Florida Department of Health for sexual violence awareness programming
- Moved the Student Disability Resource Center into a new, state-of-the-art facility in the Student Services Building, served more than 600 students with disabilities, and hired an additional full-time interpreter and exam coordinator

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Cynthia Green, Director

Mission

The mission of the International Center (IC) is to assist international students, faculty, staff, and their families with immigration processes and procedures through advising, informational, orientation, and cultural programs, and by providing contact and referral networks with expertise on international issues

- Provided immigration processing for a population of 1,200 students, over 350 scholars and 500 dependents, and submitted and maintained permanent residence applications for approximately 50 faculty and staff
- Serviced and maintained approximately 2,000 electronic records for all F-1 students and J-1 scholars and dependents in compliance with Student Exchange Visitor Information System (SEVIS) mandates, and received a "satisfactory" rating in first audit by Department of Homeland Security
- Organized the 2004 Florida Association of International Educators annual state conference attended by over 100 participants and facilitated a statewide immigration/SEVIS training workshop for beginning F-1 advisers with 33 participants from Florida community colleges and state universities
- Selected as host institution for two U.S. Department of State Junior Faculty Development Program fellows
- Established "First Friends", a peer support group for incoming undergraduate students
- Created a community advisory board to assist with fundraising through special events and identification of potential donors, raised \$2,000 through first telephone campaign, and sponsored two donor prospect dinners in Washington, D.C.



- Earned recognition as a regional highlight for presentation "The Time is Now: Cultivating Your International Alumni and Friends" at annual NAFSA conference
- Sponsored a theater night/silent auction that raised \$4,000 for scholarship and emergency loan funds
- Hired a new director for the International Center in June after a successful national search
- Hosted 22 student and community organizations for meetings and activities covering over 425 hours of evening and weekend service
- Sent 33 students and 5 staff through the *Beyond Borders* international service and cultural exchange program to partner institutions: the University of Costa Rica, the Technical University of Dresden, and the University of the West Indies, and served as host to 30 students and seven staff from these universities

Office of Development

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Accomplishments

- Achieved several major gifts during 2003-04 fundraising activity
- Secured a \$10,000 pledge from a group of alumni following the first Orientation Leaders Reunion
- Facilitated a gift of \$100,000 to create the Alicia Crew Campus Recreation Service Award to recognize student employees of the Campus Recreation program
- The Delta Colony Housing Corporation created a \$350,000 endowed scholarship fund for members of the Phi Gamma Delta Fraternity which will yield a minimum of \$14,000 annually and is eligible for state matching dollars.
- Increased activities of the Seminole Torchbearers and hosted three regional events throughout the year in South Florida, Tallahassee and greater St. Petersburg
- Increased the Student Leadership Endowment to over \$89,000 with a goal to surpass \$150,000 before the end of 2004-05
- Recorded the first \$1,000,000 year in Student Affairs, tripling gifts and pledges over previous year

Kim Field, *Development Officer*

Mission

The Office of Development fosters on-campus and off-campus relationships to acquire the financial resources necessary to support the overall mission of the Division of Student Affairs.



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Office of Multicultural Affairs

Accomplishments

Joy Bowen , *Director*

Mission

The Office of Multicultural Affairs (OMA) is committed to the philosophy that diversity strengthens the cohesion of the University, enhances the quality of student life and, as a result, promotes the personal, social, cultural, and leadership development of all students.



- Counseled, mentored, and assisted 3,500 multicultural students during 2003-2004 academic year
- Recognized by a 56th Florida State University Student Senate resolution praising OMA programs and the Diversity Ambassadors for promoting cultural diversity and life-long learning among the student body
- Presented Multicultural Leadership Week that included a panel discussion on Films and Diversity, a barbecue highlighting multicultural student performers and a summit on culturally-themed leadership seminars
- Sponsored a Martin Luther King Celebration with record-breaking attendance that featured performing artists of local and national prominence such as Urban Bush Women and Flava
- Co-sponsored first Dr. Antonia Pantoja Hispanic Scholars Program at Florida State during Hispanic Heritage Month that paired Tallahassee area Hispanic high school students with FSU Hispanic students in a day-long workshop
- Sponsored kick-off events celebrating the heritage month of Asian-Americans, Native-Americans, African-Americans and Hispanic-Americans
- Co-sponsored with the Black Student Union the Sistah to Sistah and Brotha to Brotha programs to discuss positive solutions to current social, political and economic issues
- Co-hosted with the Hispanic/Latino Student Union the *Florida Hispanic Latino Forum* in which Hispanic students from Florida convened a conference to address leadership and current issues
- Provided and trained over 100 campus leaders as mentors to area high school students who participated in both the Martin Luther King and the Hispanic Dr. Antonia Pantoja Scholars Programs
- Awarded three \$300 Martin Luther King book stipends to qualifying undergraduate students
- Participated in "networking" sessions of the University's Orientation program attended by over 10,000 students and family members
- Conducted numerous diversity awareness and training presentations throughout the year for FSU classes, programs and departments

Office of Research

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Accomplishments

- Provided crucial research support to the Division of Student Affairs prior to the April 2004 Southern Association of Colleges and Schools re-accreditation visit as well as post-visit compliance efforts in area of institutional effectiveness
- Provided technical expertise and assistance on program evaluation for the International Center's student orientation, Thagard Health Center's *Smart Choices* classes, and events sponsored by the Office of Multicultural Affairs
- Developed an inventory of all surveys and program assessments conducted by departments within the Division
- Coordinated plan for use of web-based surveying across DSA departments
- Published multiple articles, briefs, and other reports related to research and assessment activities in Student Affairs
- Produced Cooperative Institutional Research Program (CIRP) report profiling the characteristics of 2003 entering freshmen
- Assisted multiple Student Affairs' units with survey design and implementation of online surveys such as the Career Center's graduate placement survey and Thagard Health Center's alcohol survey of students turning twenty-one
- Launched the Office of Research web page containing 'impact snapshot' reports on programs and services sponsored across the Division
- Conducted a telephone-based program evaluation of the Center for Civic Education and Service's Service Scholar Program

Kathryn Voigt, *Coordinator*

Mission

The mission of the Office of Research is to optimize the capacity of the Division of Student Affairs to support students in their academic, personal and professional development by facilitating assessment of student programs and services sponsored by the Division.



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Chris Roby , Director

Mission

The mission of the Oglesby Union is to foster community among students, faculty, staff, alumni, and guests by being a student-centered organization that through volunteers, boards, committees, and student employment offers experiences in citizenship and educates students in leadership and social and ethical responsibility.



- Hosted a successful inaugural Family Weekend, highlighted by a fish fry for 800 people
- Created a Professional Development Committee to support Oglesby Union staff and engaged participants in over 351 professional development events that resulted in 657 hours of service to FSU and 828 hours of service to profession
- Honored by the National Association of Student Personnel Administrators when the *Café Conversations* initiative was cited as an Exemplary Program for 2004
- Opened the new Student Services Building in January 2004 and during its first six months processed 1,672 reservations for almost 2,000,000 square feet of use
- Topped 245,000 total attendance mark for entertainment and educational programming and activities at the Oglesby Union and Student Life Building with the most significant increases occurring in Club Downunder Productions and Student Campus Entertainment
- Implemented several new programming initiatives, including the Midnight Movie series, a Sunday evening Pizza League in Crenshaw Lanes, a Last Call Before Fall concert, and revamped "Later...in the Union" program
- Managed record demand for facilities use in terms of total reservations (15,504) and square feet of use (over 26,000,000)
- Completed several significant renovation projects including installation of energy efficient windows, repainting the Activities Building, refurbishing of Krentzman Lounge and other facilities expansion
- Completed searches and hired for the associate director, director of Student Activities, operations director, director of Education and Assessment, coordinator, Student Life Building, and evening custodial supervisor
- Sent two students from the Florida State University Women's Bowling Team to the National Individual Collegiate Bowling Championship, with one placing 4th in the nation
- FSU *Flying High* Circus performed before more than 6,300 patrons, employed more than 60 students and staff, and participated in several university and local shows such as Homecoming, Pow Wow, FSU Day at the Capitol, Just for Kids, and the President's Ice Cream Social

Accomplishments

Student Government Association

Joyce Howard , *Director*
Jarrett Eady , *Student Body President*

- Administered an activities and services fee fund of \$6,986,153, a sweepings bill of \$295,852, and a central reserves bill of \$557,172
- Advised the Student Government Association on fiscal and ethical responsibility in the allocation and expenditure of state funds collected through the activity and service fee assessment
- Advised the Congress of Graduate Students on the administration of \$300,000 allocated to graduate students and organizations including presentation and travel grants
- Held accounting workshops for all student organizations allocated A&S funds to ensure fiscal accountability
- Assisted students groups in putting on a wide variety of diverse entertainment and educational programs
- Facilitated roundtable discussions for Student Government leaders and the University administration to enhance communication between them
- Facilitated three campus-wide online SGA elections including online survey
- Held an event planning/responsibility workshop along with Student Campus Entertainment for agency directors
- Informed student body about SGA activity and employment opportunities available within SGA through weekly advertisements in the *FSView* newspaper
- Trained the SGA auditor and the student body treasurer on SGA rules and regulations
- Revised accounting forms and enhanced fiscal controls to assist students in understanding responsible money management

Mission

The mission of the Student Government Association (SGA) is to provide FSU students with representation, services and advocacy within the University structure. Student Government Association provides quality leadership for and accountability to its constituency by recognizing that strength arises from diversity, engagement and dialogue.



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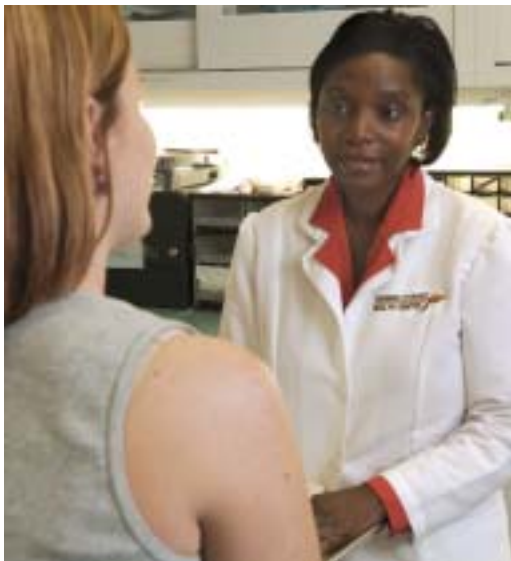
Thagard Student Health Center

Accomplishments

Lesley Sacher, *Director*

Mission

The mission of Thagard Student Health Center is to provide healthcare, prevention, education and outreach services to a diverse student population and eligible recipients in a safe and supportive environment. The Center promotes campus wellness, encouraging healthy lifestyles and personal responsibility to enable students' to reach academic and personal goals.



- Progressed with *Healthy Campus 2010* as a prevention initiative for campus health
- Co-sponsored gambling conference on campus
- Supported and approved Community Medical Outreach as a sponsored student group
- Recorded 68,517 patient visits for an increase of 11% over prior year, and 60,683 prescriptions for a 7% increase
- Hosted the Southern College Health Association annual conference with 168 in attendance
- Sponsored first *Relay for Life* event on campus drawing 54 teams with 725 participants that raised over \$80,000
- First Responder Unit's classroom training earned credit acceptance at the College of Human Sciences starting in fall 2004 and hired a full-time paramedic to direct the program
- Assigned a health educator to the new Reynolds Hall living/learning community for Health/Human Sciences
- Received funding from Parents Association to provide free flu campaign on campus and with the School of Nursing administered 6,000 vaccines for a 7% increase over 2003-2004
- Finished first stage of conversion to wireless technology within the facility
- Added one additional psychiatrist to Psychiatric Clinic
- Total Health and Empowerment for Ladies of Color (THE LOC) was accepted for poster presentation at American College Health Association
- Increased opportunities for free HIV testing for students by more than tenfold over last year
- Conducted over 300 health and wellness presentations and events on campus to over 15,000 FSU students
- Initiated a new off-campus, student housing health fair outreach program for students with plans to conduct 6 events in the coming year
- Reinvigorated the Alcohol and Other Drugs peer education component now called "KARMA", Knowing About Responsible Management of Alcohol and Other Drugs
- Approved for renewal the Robert Wood Johnson Foundation grant for the Partnership for Alcohol Responsibility (PAR)

Accomplishments

University Counseling Center

Anika Fields, *Director*

- Provided 8,706 counseling sessions, including 281 emergency walk-ins, for an increase of 82% over 2002-03
- Provided 590 psychiatric sessions marking an increase of 41% over 2002-2003
- Provided 237 alcohol and drug evaluation sessions
- Facilitated 76 outreach presentations, 11 workshops, and 8 one-on-one outreach consultations
- Processed 378 mental health-based course drop and withdrawal applications
- Maintained client satisfaction ratings in the "excellent" range
- Renovated space to provide an observation group room where interns observed professional staff engaged in group therapy
- Attained re-accreditation by the International Association of Counseling Services
- Successfully recruited three pre-doctoral interns in clinical and counseling psychology, three pre-masters interns in mental health counseling and one pre-doctoral practicum student in clinical psychology
- One staff attained psychology licensure; another staff attained doctorate in psychology
- Conducted a pre-doctoral intern selection survey as well as a student needs assessment survey
- Several staff were involved in community service projects
- Revised UCC Policy and Procedure Manual as well as course drop and withdrawal application materials

Mission

The mission of the University Counseling Center (UCC) is to enhance the academic experience of students by promoting healthy personal development through brief individual counseling, group counseling, skill enhancement and preventative outreach services.



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Rita Moser, Director

Mission

The mission of University Housing is to provide a quality residential experience for students which supports their academic goals and personal development.



- Expanded on-campus housing capacity to 5,821 with the August 2003 opening of the new \$28 million residence hall apartment complex which added 555 beds
- Processed 7,973 undergraduate housing applications for fall and 2,200 for summer
- Expanded web services to students by adding online access to living-learning community applications, release of housing information to students and modifications to installment payment plan options
- Distributed over 7,000 applications for learning communities and received and reviewed over 2,000 essay applications from prospective residents
- Completed planning and recruitment for sixth and newest Health/Human Sciences learning community in Reynolds Hall
- Implemented RESNET and computer upgrades throughout halls and served over 5,000 student users at the Smith and Cawthon computer labs
- Consolidated the administration of four campus child care centers under the auspices of University Housing
- Completed the facilities program for two new residence halls that will accommodate 680 students and open in 2007
- Continued planning and coordinating the \$17,850,000 renovation of Landis Hall
- Completed the sale of revenue bonds for the renovation of Landis Hall and the refinancing of revenue series for Reynolds Hall
- Purchased and distributed hand-held radios to housing staff to improve communication and responsiveness to student requests
- Conducted internal study that showed living-learning community residents were retained at levels higher than non-participants and achieved higher grade point averages in their first year than non-residents
- Created and filled two new community director positions to supervise professional and graduate student staff
- Participated in the *National Study of Living-Learning Programs* that will allow for benchmarking against peer institutions

Division of Student Affairs Strategic Goals for 2004-2005

1. Prepare Leaders for Today and Tomorrow
2. Create a Culture of Learning
3. Build a Just Community
4. Optimize Organizational Performance
5. Maximize Funding Resources
6. Create a Healthy Campus





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Mary B. Coburn

Vice President for Student Affairs

Florida State University
313 Westcott Building
Tallahassee, Florida 32306-1340

(850) 644-5590

www.studentaffairs.fsu.edu

This publication is available in alternative format upon request.